

Rental Assistance: HPRP 2 Required Documents

When applying for rental assistance, please bring the following documents:

1. **Identification:**
 - Valid NJ driver's licenses for all household members 18 years and older
 - Social Security cards for every household member
 - Current passport or birth certificate for every household member
2. **Proof of Income:**
 - Most recent income documentation for the entire month:
 - If paid **bi-weekly**: 2 paystubs
 - If paid **weekly**: 4-5 paystubs
 - Proof of child support payments, if applicable
3. **Lease Agreement:**
 - Current 1-year lease agreement (month-to-month leases are not accepted)
4. **Proof of Homelessness:**
 - Court eviction papers with docket number or warrant of removal
 - Fire or flood report showing the home was destroyed
5. **Bank Account Information:**
 - Bank statements for the last 30 days for all adults in the household
 - Credit reports for all adults (available for free at annualcreditreport.com)
6. **Food Stamp/SNAP Verification:**
 - Printout of verification, if applicable

Disqualifying Factors for HPRP Assistance:

- Recipient of Section 8
- Living in public housing, subsidized housing, or receiving tax credit
- Receiving TRA (Temporary Rental Assistance)
- Receiving Supplemental Security Income (SSI) (Note: If the applicant does not receive SSI but has children who do, they may still qualify for assistance)
- Receiving disability benefits

Additional Guidelines for HPRP 2 Assistance Program with BEOF:

- Applicants must be U.S. Citizens
- Applicants must demonstrate they can pay rent going forward if receiving back rent assistance
- Back rent assistance is available for up to three months and must be made whole
- Rent must fall within the fair market rent guidelines

Income Guidelines:

Number in Household	Income to Qualify
1	\$28,150
2	\$32,150
3	\$36,150
4	\$40,150
5	\$43,400
6	\$46,600
7	\$49,800

*All documents must be received within 7 days to avoid ineligibility; Pre-screen applications will be provided when you call our office. We will contact you to let you know if you're eligible.